

The Tellico Village Ladies' Golf Association 18-Hole Golf League would like to express our thanks and appreciation to the sponsors.

**Bruce Martin - State Farm Insurance Agency**

**Donnie Iverson – Merrill Lynch**

**Angela Fowler - Realty Executive Associates – Tellico Group**

All sponsors have a history with the TVLGA 18-Hole Golf League and have graciously sponsored this website plus many other events throughout the years of our existence. They have supported the TVLGA 18-Hole Golf League when we needed them and we want to express our sincere appreciation.

**Tellico Village Ladies' Golf Association**  
**18-Hole League**  
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## **Bylaws**

### **2019 Executive Committee**

**President – Carol Gouty**  
**Vice President – Laura Imboden**  
**Treasurer – Michele Spicer**  
**Corresponding Secretary – Lorene Branz**  
**Membership – Pattie Furrier**  
**Member at Large/Publicity – Sharon Vaughan**  
**Past President/Nominating Chair – Meri Coles**

### **COMMITTEE CHAIRS & CO-CHAIRS**

**Welcome Person: Sharon Vaughan**  
**Birdies: Executive Board**  
**Chip Ins: Alice Williams, Chair & June Lund & Kay Patterson**  
**KNOX Area: Nancy Hammar**  
**Member-Member: Laura Imboden**  
**Interclub: Sue Miller**  
**Shineshine: Margaret Sonntag**  
**Web Page: Sarah Havens**  
**Outside Events: Executive Board**  
**Social: Executive Board**

## **Past Presidents**

1988 Betty Burger  
1989 Louise Scanlan  
1990 Betsy Foote  
1991 Doris Smith  
1992 Mary Cushman  
1993 Lois Mason  
1994 Ellie Okulanic  
1995 Ruth Reynolds  
1996 Johann Tirohn  
1997 Jane Payette  
1998 Joan Lally  
1999 Karen Bush  
2000 Dee Bowyer  
2001 Martha Scruggs  
2002 Suzi Dale  
2003 Rita Fritz  
2004 Nancy McDaniel  
2005 Marti Ellerman  
2006 Dee Prickett  
2007 Barbara Jones  
2008 Brenda Lawson  
2009 Bonnie Wood  
2010 Kay Patterson  
2011 Anne Parkhill  
2012 Lyn Layman  
2013 Sarah Havens  
2014 Janet Kincaid  
2015 Bobbi Taylor  
2016 Kay Patterson  
2017 Sharon Vaughan  
2018 2018 Meri Coles  
2019 Carol Gouty

## **League Champions**

1998 Reba Richmond  
1989 Reba Richmond

1990 Reba Richmond  
1991 Janet Kincaid  
1992 Barbara Lyke  
1994 Reba Richmond  
1995 Reba Richmond  
1996 Bonnie Cioffi  
1997 Reba Richmond  
1998 Janet Kincaid  
1999 Reba Richmond  
2000 Sarabel Nowlin  
2001 Janet Kincaid  
2002 Janet Kincaid  
2003 Dee Prickett  
2004 Dee Prickett  
2005 Jean Tenhulsen  
2006 Bonnie Wood  
2007 Bonnie Wood  
2008 Fran Thompson  
2009 Theresa Bainlardi  
2010 Bonnie Wood  
2011 Vicki Whitmore  
2012 Vicki Whitmore  
2013 Bonnie Wood  
2014 Bonnie Wood – Green, Ruth Reynolds – Yellow  
2015 Bonnie Wood – Green, Reba Richmond - Yellow  
2016 Bonnie Wood – Green Nancy Brown - Yellow  
2017 Sue Miller – Green, Margaret Sonntag – Yellow  
2018 Sue Miller – Green, Margaret Sonntag - Yellow

## **GENERAL INFORMATION**

League members must sign up weekly through the Chelsea system, using one of the following methods: web site, [tellicochelseareservation.com](http://tellicochelseareservation.com) or the Chelsea telephone system:

To sign up using Chelsea, dial (865) 381-2139 and follow these directions.

- (1) Enter Captain's Number (your POA number)
- (2) Choose OPTION 1 (Make a Tee Time Request)
- (3) Choose OPTION 2 (Make an Event Request)
- (4) Choose OPTION 2 (Choose the LGA18 Event)
- (5) Enter the date you want to play: MMDDYY
- (6) Verify the date by choosing Yes (1) or No (2) Follow the prompts to complete your request.

### **Chelsea Signup, Web Site**

You may also sign up online at [www.tellico.chelseareservations.com](http://www.tellico.chelseareservations.com). Fill in the required information to complete your request. Your request will not be accepted until you have received a 5-digit confirmation number. Record this confirmation number. You will need this number in the event you want to revise or cancel your request. **Chelsea sign up will close at noon on the Monday preceding Tuesday play.** Bulletin Board sign up deadlines are listed on the sign-up sheet. After the deadline, call the golf professional assigned to the league. Pairings are done on Monday afternoons.

For **cancellations** after these deadlines, call the Tellico Village course directly.

### **Other General Information**

Appropriate attire (no denim) should be worn on the golf course. The current dress code for Tellico Village courses is posted in the Pro Shops. **Plan to arrive at least 30 minutes prior to your scheduled tee time or shotgun start.**

Announcements will be made PROMPTLY 15 minutes prior to start time after which we will proceed to our starting tees for shotgun start. (*Note: Start time changes throughout the season and is posted on the calendar.*)

### **GOLF RAIN POLICY**

On questionable weather days, we will cancel play at the direction of the course Pro and League Committee. Every attempt will be made to send out an e-mail, as soon as possible the morning of the event.

If you are signed up to play and do not wish to play, please call the Pro Shop of the Tellico Village course where we are scheduled to play to cancel.

If a Team event is scheduled for that day and an insufficient number of players show up, we may revert to individual stroke play. Prize payout will be determined based on the number of players participating. Rain checks will be issued according to golf courses policy.

## ETIQUETTE

- **Maintain pace of play.** Every effort should be made to play at the same pace as the group in front of you. However, a ball being struck can be heard from a considerable distance and a ball landing too close to the group in front of you is a distraction. Hitting when the group is too close is dangerous and discourteous.
- When on the putting green, do not stand within the peripheral vision of the player who is putting. Never stand within the area that would be considered the line of sight of the player putting. Do not stand on their “line” to the hole. Use common sense and stand where they cannot see you while they putt.
- Repair your ball mark (and one other) before leaving the green.
- Do not move, talk, or stand in the line of sight of a player making a stroke anywhere on the course.
- On the fairway, use the sand provided to fill your divot and any others close by.
- When leaving a bunker, use the rake to carefully fill and smooth holes and footprints. Rake should be placed parallel to the fairway and away from the sides of the bunker.
- Players should conduct themselves in a disciplined manner, showing courtesy and sportsmanship at all times.
- Don’t drag or drop the flag as it may break the crystal.
- Cell phones should be turned off when on the golf course, and should only be used in emergency situations.

## HANDICAPS

The USGA’s Equitable Stroke Control (ESC) sets a maximum number that a player can post on any hole depending on the player’s course handicap. Your score must be adjusted accordingly, prior to posting for handicap purposes.

TVLGA – 18 members will **play** to a maximum course handicap of 36 in all League events.

### EQUITABLE STROKE CONTROL

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18-Hole Course Handicap	Maximum Number Posted On Any Hole
9 or less	2 over par
10 through 19	7
20 through 29	8

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30 through 39

9

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40

10

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### **FORWARD TEES**

In an effort to enhance the enjoyment of the golf experience, the TVLGA-18 League is embracing the use of the forward tees. Based on the course slope and rating from the forward tees, handicaps will be adjusted in order to allow for fair competition.

### **MOST IMPROVED GOLFER AWARD**

To be considered for the “Most Improved Golfer Award,” a player must have participated in the League from the start of the season with an established handicap. Awards will be given for both green and yellow tee players.

### **SCORING – USGA RULE**

Each player is responsible for turning in a completed score card (as determined by the Professional Staff) after EVERY round of golf, both at home and away.

Post scores in all forms of play...stroke play and even team competitions in which you are requested to pick up. If a player does not finish a hole or is conceded a stroke, the player shall record their MOST LIKELY SCORE. MOST LIKELY SCORE is the number of strokes already taken plus the estimated number of strokes needed to complete the hole.

**All tournament scores, home and away need to be posted as tournament scores.**

You are to post your score when you play at least 13 holes of an 18-hole round or at least 7 holes of a 9-hole round. On the holes you did not play, record a par plus any handicap strokes you would have received for that hole.

**A new rule approved by USGA in 2019** relates to the maximum number of strokes taken on any hole. Effective 7/9/2019, for Tuesday League play, a player may a “maximum score” of 10 on any hole, then “pick up” and record a 10 on the score card. The player is NOT disqualified from the game. Her ESC will be adjusted at the end of the round for posting. This new rule applies to holes that are counted in “the game” on Tuesdays only. Players may still pick up at the ESC or max at their discretion if their score is not needed for the team.

## TVLGA 18 Guest Policy

A guest may sign in, through our pro, to play with a member of the TVLGA-18 for a Tuesday play day, **but not compete**. There would be a blind draw to replace her score. A guest could play during the league's season a total of three (3) times as long as there is space available for that play day.

### GOLF RULES

- Except for "Local Rules" and "League Rules" (if any), "USGA Rules of Golf" and "Decisions on the Rules of Golf" will apply.
- The Pro Shop will post a notice advising golfers when and which Local Rules are in effect. If "Winter Rules" or "Preferred Lies" are in effect, a golfer may, without penalty, improve her lie by one club length when on the fairway or in the rough (however, after the one club length improvement, the ball must remain in the rough), no closer to the hole. Otherwise, play the ball as it lies in the fairway, in the rough or in a hazard. **UNDER USGA RULES ANY TIME A BALL IS MOVED, A 1-STROKE PENALTY MUST BE TAKEN.**
- A player may declare a ball UNPLAYABLE at any place on the course except when the ball is in a water hazard. If a ball is declared unplayable, the player must, under penalty of one stroke:
  1. Play a ball as nearly as possible at the spot from which the original ball was last played.
  2. Drop a ball within two club-lengths of the spot where the ball lay, but not nearer the hole.
  3. Drop a ball behind the point where the ball lay, keeping that point directly between the hole and the spot on which the ball is dropped, with no limit to how far behind that point the ball may be dropped.
  4. If the unplayable ball is in a bunker, she may proceed under any of the three options listed above. However, if she elects Options 2 or 3, the ball must be dropped in the bunker.
- **GROUND UNDER REPAIR** (GUR) will be marked with a white line. A free drop may be taken, one club length from the nearest point of relief, no closer to the hole.
- **OUT OF BOUNDS**: Out of Bounds are marked by white stakes (in some cases a white line may be used). The stakes are **NOT** considered obstructions and are deemed to be fixed. They may **NOT** be removed when making a stroke. If you suspect your ball is out of bounds, or lost outside a water hazard, **to save time**, play a PROVISIONAL ball. You must declare that you are playing a provisional ball and identify it to your fellow competitors. A player may continue to hit the provisional ball until she reaches the spot

where the original ball was lost. If, after a brief search, the original ball is found and is in play, she may abandon the provisional ball and hit the original ball as it lies without penalty. The penalty for an out of bounds ball or lost ball is stroke and distance.

- **HAZARDS:** Lateral water hazards are defined by red stakes and red lines. Water hazards are defined by yellow stakes and yellow lines. Both red and yellow stakes may be removed if they interfere in making a stroke. Grounding a club when addressing a ball in a hazard is a 1 stroke penalty. This also applies to bunkers.
  
- **DISPUTES:** In stroke play, if a dispute arises and cannot be resolved on the course within a reasonable time, a player may choose to play a second ball. The player must announce to her fellow competitors her intention to do so and declare with which ball she will score, if the rules permit. Both balls are to be holed out. Both scores will be kept on the scorecard. When the player reaches the clubhouse, a Pro will be consulted, and a ruling will be made.
  
- **DROP ZONES:** There will be marked drop zones in appropriate areas on all courses. We will play according to local rules as posted in the clubhouses.

### **DUTIES OF APPOINTED CHAIRPERSONS**

The ADVISOR is the immediate Past President; she will attend Board meetings and Executive Committee meetings to provide continuity to the League. She will chair the Nominating Committee.

The WELCOME PERSON Chairperson will maintain a program to welcome new members.

The BIRDIE Chairperson will first birdies made on League day and award birdie pins.

The CHIP-IN Pot Chairperson will oversee the weekly chip-in event and distribute the monies accordingly.

The HANDICAP Chairperson will oversee League Members' handicaps and educate the membership as to handicap information. She will be the TVLGA-18 League representative on the Tellico Village Golf Handicap Committee.

The INTERCLUB Chairperson will be the liaison between the TVLGA and Interclub. She will organize and present the tournament, with the help of the Professional Staff, when Tellico Village hosts the other Interclub members.

The KNOX AREA CHAIR PERSON will be the liaison between the TVLGA and the Knox Area Board. She will organize and present the tournament, with the help of the Professional Staff, when Tellico Village hosts the other Knox Area clubs.

The SOCIAL Chairperson (if applicable) will plan social functions for the League, primarily the Opening and Closing Luncheons.

The SUNSHINE Chairperson will send messages of encouragement or sympathy to members or their extended family members as seen appropriate.

### **LEAGUE TOURNAMENTS AND EXTRA EVENTS**

**MATCH PLAY:** In match play the game is played by holes. Except as otherwise provided in the **Rules**, a hole is won by the **side** that **holes** its ball in the fewer **strokes**. In a handicap match, the lower net score wins the hole. The state of the match is expressed by the terms: so man "holesup" or "all square," and so many "to play." A **side** is "dormie" when it is as many holes up as there are holes remaining to be played.

**STROKE PLAY:** In stroke play, **the competitor** who plays the **stipulated round** or rounds in the fewest strokes is the winner.

**Rules: All USGA rules will apply except:**

- 1. Local Rules**
- 2. Audubon Sanctuary areas marked as such should not be entered.**
- 3. If there is a question during stroke play, you may play a second ball and after the round, discuss the ruling with the pro. This does not apply in Match Play.**

**GIVE BACK DAY:** This annual tournament is to support different charities to be decided by the "Give Back Day" committee and approved by the Board.

**LEAGUE CHAMPIONSHIP:** The League Championship is a Stroke Play event. The League Champion is the player with the Low Gross Total for two stipulated rounds, one winner from green tees and one winner from yellow tees. **Members must play in this tournament from the tee (Yellow or Green) where she has posted the most rounds.** Prizes are awarded for low gross and low net in each flight. (See Article V, Section 3 of By Laws for participation qualifications). If the golf course is closed and League play is cancelled, the 7 play- day requirement is adjusted accordingly. The League Championship, which is a two-day league tournament, must have provisions for a rain date in order to satisfy the requirements for two rounds of golf.

**MEMBER-MEMBER:** Each player will play with a partner of her choosing. The tournament date and format will be determined by the Committee.

**PIN DAY:** Approximately each month there will be an event called Pin Day. First, second and third place points will be awarded for low net and low gross winners from each flight. The person who has accumulated the most pin day points on their posted scores will receive our Pin Day awards, one from green tee and one from yellow tee at our year-end banquet. **All players must putt out on every hole. Please total your putts on score card.**

### **WINNING POINTS**

The money budgeted for regular play day awards will be calculated and dispersed by the Vice President, twice a year. At mid-year, the total number of points awarded to players will be divided into half of the awards funds budgeted. That amount will determine the value of each point for that period of time. This same process will be repeated at year end.

Points are awarded, based on the type of event. Closest to the pin both front 9 and back 9 will be awarded 2 points each. Ties will be broken by score card playoff beginning at #1 handicap hole. After each league play day a list of weekly winners and amount of points awarded will be posted on the league's web site. Weekly point money will be awarded in the form of Pro Shop Gift Certificates available at Tanasi and will be issued in mid year and at the end of the year.

### **HOLE-IN-ONE CLUB**

Each member of the TVLGA-18 has the opportunity to participate in the Hole-In-One Club. The cost to participate is \$5.00 per year. The cost can be included in the yearly membership dues. A member can also pay the \$5.00 by check to the TVLGA-18 separately as long as it is received by the treasurer before the first day of League play.

New members joining the league after opening day may join the Hole-In-One club at the time the league membership application is submitted if the **fee is included at that time with the cost of the yearly dues.**

The Hole-In-One Club year (12 months) begins on the first day of League play in the spring and ends the day before the start of League the following spring.

The hole-in-one does not have to be made on a league play-day; it does have to be made on one of the Tellico Village courses. It must meet the current USGA requirements for a hole-in-one. It must be reported as soon as possible to the Golf Pro Shop and a copy of the signed score card must be submitted to the President and Vice President of the league.

The payout of the Hole-In-One money will be made at the Opening Luncheon. The amount will be determined by the number of participants. If more than one hole-in-one is made during the year, the payout will be divided between the members scoring a hole-in-one.

If no hole-in-one is made during the year, the money will be carried over to the next year. The amount awarded shall not exceed the USGA cash limit for amateur status. Any monies over the cash limit will carry forward to the next year.

## **STATE & OUTSIDE TOURNAMENT INFORMATION**

### **Women's Amateur:**

**Format:** The field is 112 players – Format is one round of stroke play qualifying for match play flighting and seeding – Field is flighted into six flights with championship flight having 32 players and the other five flights having 16 players – Losers from first round of Match Play go into consolations flights – All contestants play from the same tees during stroke qualifying – championship flight then moves back to championship yardage and all other flights move forward to flighted yardage. Maximum USGA Handicap Index is 23.0

### **Women's Four Ball:**

**Format:** The field is limited to the first 64 teams (128) players to enter – The format is 36 holes of four ball stroke play with flighting based on first round score. Maximum USGA Handicap Index is 28.5

### **Women's Senior Amateur:**

**Format:** All players will play their first 18 holes from approximately 5,300 yards. After all firstround scores are posted, the field will be divided equally into flights (championship & flights 14) with all like scores in the same flight. If a player did not play their way into the championship flight, they will have half an hour after all first-round scores are posted to “opt” into the championship flight. The championship flight will move to a slightly longer set of tees. All other flights (flighted division) will play from a shorter set of tees. The remaining two rounds will be contested within each flight (36 holes). The Women's Senior Amateur Champion will come from the championship flight only. A super-senior award, (age 65+) will be awarded in each division (flighted and championship), based upon a 54-hole total score. Maximum USGA handicap index is 26.4.

The official state tournament web site is [golfhousetennessee.com](http://golfhousetennessee.com). Please visit this site for more complete and updated information regarding state tournaments

## Local Golf Course Directory

### **Avalon-Landmark Golf Club @ Avalon**

1299 Oak Chase Blvd.  
Lenoir City, TN 37772  
986-4653  
[www.avalongolf.com](http://www.avalongolf.com)

### **Centennial Golf Course**

101 Centennial Blvd.  
Oak Ridge, TN 37830  
865 483-2291  
[www.centennialgc.com](http://www.centennialgc.com)

### **Egwani Farms Golf Course**

3920 Singleton Station Rd  
Rockford, TN 37853  
865 970-7132  
egwanifarmsgolf.com

### **Gettysvue Polo Club & Country Club**

9317 Linksvue Dr.  
Knoxville, TN 37922  
522-4653  
[www.greenmeadowcc.com](http://www.greenmeadowcc.com)

### **Holston Hills Country Club**

5200 Holston Hills Rd.  
Knoxville, TN 37914  
523-4119  
holstonhills.com

### **Oak Ridge Country Club**

150 Gum Hollow Rd.  
Oak Ridge, TN 37831  
483-1031  
[www.oakridgecountryclub.org](http://www.oakridgecountryclub.org)

### **Beaver Brook Golf & Country Club**

6088 Beaver Brook Rd.  
Knoxville, TN 37918 865  
865 689-5178  
bbgcc.com

### **Cherokee Country Club**

5138 Lyons View Place  
Knoxville, TN 37939  
865 584-4637  
cherokeecountryclub.com

### **Fox Den Country Club**

12284 North Fox Den Dr.  
Knoxville, TN 37934  
865 966-5533  
foxdencc.com

### **Green Meadow Country Club**

1700 Louisville Rd.  
Alcoa, TN 37701 865  
865 982-8783 [gettysvuecc.com](http://gettysvuecc.com)

### **Lambert Acres Golf Club**

3402 Tuckaleechee Pike  
Maryville, TN 37803 865  
865 982-9838  
lambertacresgc.com

### **Rarity Bay Golf Course**

403 Rarity Bay Parkway  
Vonore, TN 37885 865  
423 884-3030  
raritybay.com

**Wind River Golf Course  
Club**

1800 Oakum Ct.  
Lenoir City, 37772  
988-0370  
www.windrivergolfer.com

**Springbrook Country**

123 Country Club Rd. P.O. Box 502  
Niota, TN 37826 865  
423 568-2161  
www.springbrookgcc.com

**Tennessee National Golf Course**

700 Old Club Rd.  
Loudon, TN 37774  
657-2001  
www.tngolfclub.com

**Williams Creek Golf Course**

2351 Dandridge Ave.  
Knoxville, TN 37915 865  
865 546-5828  
www.williamscreekgolfcourse.com

**Willow Creek Golf Club**

12003 Kingston Pike  
Knoxville, TN 37934 865  
675-0100 www.willowcreekgolf.com

**TVLGA 18-HOLE LEAGUE  
BYLAWS**

**ARTICLE I – Name**

*The name of this organization shall be Tellico Village Ladies Golf Association, 18-Hole League, also know as TVLGA18. It is a non-profit organization.*

**ARTICLE II – Object**

*The object of this Association shall be to encourage play of the game of golf, according to USGA rules, among the ladies of Tellico Village and to conduct tournaments for members throughout the year.*

### **ARTICLE III – League Playing Day**

The League playing day is Tuesday morning of each week of the golf season. The League will alternate play between Toqua, Tanasi and Kahite Golf courses.

### **ARTICLE IV – Membership**

**Section 1:** The membership of the 18-Hole League of this Association shall be limited to **female members with a valid POA number** who are registered in the 18-Hole USGA Handicap Rating System and who pay dues to the TVLGA-18.

**Section 2:** The Golf Professionals shall be honorary, non-dues paying members of this Association.

**Section 3:** All members shall be assessed annual dues as determined by the TVLGA-18 Executive Board, payable when determined by that Board. New members joining after August 1st shall be assessed one-half (1/2) the dues and the full cost of the handicap service.

### **ARTICLE V – League Qualifications**

**Section 1:** All new TVLGA-18 members will have a maximum USGA handicap of thirty-six (36) or less for the home (Toqua) course when signing up for the league.

**Section 2:** A new member must post or have cards for at least five (5) rounds of golf when joining the League, or have a current, qualifying USGA Handicap Index that produces a Course Handicap of 36 or less.

**Section 3:** To compete in the League Championship Tournament, a player must have posted 7 scores for 18 holes of League play. Members representing the TVLGA-18 in Interclub competition, where the date coincides with league play, shall receive credit for a play day. For each day that League play is cancelled, where the member had signed up to play, one of the seven score requirements will be deducted for qualification.

### **ARTICLE VI – Officers**

The 18-Hole League of this Association shall elect the following officers:

**President**  
**Vice-President**  
**Recording Secretary**  
**Membership Coordinator**  
**Treasurer**  
**Member at Large**

They shall hold office beginning in October following the annual Fall meeting of members. These officers shall be elected for a term of one (1) year or until their respective successors are elected. No member shall hold the same office for more than two (2) consecutive years. However, due to the specialized skills of the Treasurer's office, a 3<sup>rd</sup> year is allowed if required by the needs of the League. If for any reason an officer cannot complete her term of office, the Executive Board will be posted and open to league members.

### **ARTICLE VII – Executive Board**

The Executive Board shall be composed of seven (7) members: the President, Immediate Past President, Vice President, Secretary, Membership Coordinator, Treasurer, and Member at Large. The executive Board shall meet on a regular basis to discuss and handle matters relating to league function within the rules and regulations of the TVLGA 18 League. The Executive Board will also provide liaisons with the Committee Chairs. All meetings of the Executive Board will be posted and open to league members.

## **ARTICLE VIII – Duties of Officers**

**Section 1:** *The President shall:*

- (a) *Preside at all meetings.*
- (b) *Name the Chairpersons for all committees and for special committees.*
- (c) *Be an ex-officio member of all committees.*
- (d) *Be an ex-officio member of the Board for the first year after she has served as President to provide continuity in the League.*

**Section 2:** *The Vice-President shall:*

- (a) *Preside in the absence of the President. In the event the Vice- President is unable to act, the Board shall appoint some other member of the Board who shall assume all duties and functions of the President on an interim basis.*
- (b) *Serve as Weekly Events Chairperson. She may appoint Co-Chairpersons to help with the weekly events or hostesses to assist the Vice-President with duties of the Weekly Events.*

**Section 3:** *The Recording Secretary shall:*

- (a) *Keep a record of all annual and special meetings of the members.*
- (b) *Keep a record of all meetings of the Board and the Executive Board.*
- (c) *Have charge of all papers and correspondence.*

**Section 4:** *The Membership Secretary shall:*

- (a) *Keep a record of all members, together with their standing, in regard to dues and fees.*
- (b) *Work with the Pro Shop to ensure the membership data is accurate and reflects the current membership status.*
- (c) *Prepare a yearbook for the League, with the assistance of the Executive Committee, and see that all members receive a copy.*

**Section 5:** *The Treasurer shall:*

- (a) *Receive all funds and deposit such funds in the depositories as may be approved by the Executive Committee.*
- (b) *Disburse funds upon approval by the Executive Committee.*
- (c) *Maintain records of all receipts and disbursements.*
- (d) *Submit such reports to local, State, and Federal agencies as may be required by law.*
- (e) *Submit monthly reports to the Executive Committee and annual reports to the membership at the meetings of the League.*
- (f) *Submit books for audit once a year.*

**Section 6:** *The Member At Large shall: (a) Perform various duties at the President's discretion that will enable the League to run more smoothly. She may work as publicist, communications specialist, or historian or in other capacities as needed.*

**Section 7:** *The Past President shall:*

- (a) *Act in an advisory capacity.*

## **ARTICLE IX – Meetings**

**Section 1:** *The Board shall meet as deemed necessary after their election and appointment.*

**Section 2:** *The League shall hold membership meetings twice a year, one in the spring to open the season, and one in the fall at the close of the season. The meeting in the fall shall be for the purpose of electing new officers and for such other business as may come before the League. The League's Executive Board may call special meetings of the membership at its discretion and advance notice must be given to the membership.*

**Section 3:** *One fourth (1/4) of the membership shall constitute a quorum and a quorum must be present to vote on any issue having any effect on the League.*

**Section 4:** *There may be written ballots for major issues.*

#### **ARTICLE X – Election of Officers**

**Section 1:** *The Nominating Committee shall be composed of five members: a Past President still active in the League who will act as the Chairperson of the Committee, the current Vice-President, and three members selected by the Chairperson. These three members shall have been active members of the League for at least two years.*

*The five members of the Nominating Committee will share duties equally. They shall present a slate of one nominee for each elective office. They shall have qualified the candidates and obtained the consent of each nominee in advance of the Fall meeting.*

- (1) *The President shall post the names of the nominated officers on the bulletin board 30 days before the fall meeting.*
- (2) *At the fall meeting, the Chairperson of the Nominating Committee will present the slate of officers for the following year. The President will ask for nominations from the floor. Nominations from the floor will be handled in accordance with Roberts Rules of Order. If there are no nominations from the floor, the Secretary will be instructed to cast a unanimous ballot for the slate as presented.*

**Section 2:** *One person shall be nominated for each office. Further nominations may be made from the floor if desired.*

#### **ARTICLE XI – Amendments**

*The Bylaws may be amended at one of the regular membership meetings of the League by a majority of those present at the meeting, providing the amendment has been submitted in writing and posted at least thirty (30) days prior to the date of such regular meetings. If the meeting is a special meeting, then a majority vote by those present is required to pass a motion.*

#### **ARTICLE XII – Parliamentary Procedures**

*The rules contained in the most recent version of Roberts Rules of Order, shall govern the League in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the League may adopt.*

The above constitutes the Bylaws  
Updated 7/22/2019

